

**Check List**

All following documents should be submitted to the TRF before 30 March 2018.

Please check your documents and mark

- 1. Full proposal of research program (please give details between 15-20 A4 page (not including Reference) and using Times New Roman 11 pt)
- 2. Acceptation letter from overseas partner (s)
- 3. Curriculum vitae (CV) of Principal Investigator and Co-Investigator (please give list of journal publication)
- 4. Digital file in MS Word format



Full of Proposal (Part 1)

1. Project title (English): _____

Project title (Thai): _____

Keywords: _____

2. Principal Investigator (Thailand)

Title/Position		Name-Surname	
Department		Faculty	
University			
Telephone Number		Fax	
Email			
Area of Expertise			
Signature			

3. Co- Investigator (Thailand)

Title/Position		Name-Surname	
Department		Faculty	
University			
Telephone Number		Fax	
Email			
Area of Expertise			
Signature			

Title/Position		Name-Surname	
Department		Faculty	
University			
Telephone Number		Fax	
Email			
Area of Expertise			
Signature			



(If the Co-I is young scientist, please fill information in this table)

Young scientist			
Title/Position		Name-Surname	
Department		Faculty	
University		Degree	
Telephone Number		Fax	
Email			
Area of Expertise			
Topic of Thesis			
Signature			

5. Principal Investigator (China)

Title/Position		Name-Surname	
Department		Faculty	
University			
Telephone Number		Fax	
Email			
Area of Expertise			
Signature			

6. Co- Investigator (China)

Title/Position		Name-Surname	
Department		Faculty	
University			
Telephone Number		Fax	
Email			
Area of Expertise			
Signature			



Title/Position		Name-Surname	
Department		Faculty	
University			
Telephone Number		Fax	
Email			
Area of Expertise			
Signature			

7. Will this proposal or related proposal be submitted within the next six months or has it been submitted to other funding agency/source?

No

Yes, please give the name of the funding agency, name of the project and status of submission.

8. Budget _____ THB

9. Project duration _____ year
from _____ to _____

I hereby certify that all the information above is true and I accept that TRF's decision is final.

Signature..... (Principal Investigator)

(.....)

Date.....

The University/institute agrees and will facilitate the PI in carrying out this project.

Signature.....

(.....)

Position.....

Date.....

Full of Proposal (Part 2)

**(Please give details between 15-20 A4 pages (not including Reference)
and using Times New Roman 11 pt)**

1. Summary of Proposal

Summary of research proposal for public release (Use plain language to describe your research proposal and not exceeding 350 words)

This plain language summary will be available to the public if your proposal is funded.

In English language:

Key words (not exceeding 10 words):

ภาษาไทย:

คำสำคัญ (ไม่เกิน 10 คำ):

5. Research activity to achieve research objectives

Objective	Researcher Team	Major/Minor activity	Duration	Working days	Responsible person
1.	Thai Researcher	1.			
		1.1			
		1.2			
	China researcher	1.3			
		1.			
		1.1			
		1.2			
		1.3			

6. Expected outputs for each period (6 months)

Period (6 month)	Research Team	Activities	Expected outputs
Year 1 Period 1	Thai		
	Chinese		

7. Expected benefits (output) (Please give more detail about expected benefits and quantity)

- 7.1)
- 7.2)
- 7.3)

8. Research utilization process (outcome) (Please give more detail about process to utilize expected benefits and identified potential users)

- 8.1)
- 8.2)
- 8.3)



9. The budget

Research Budget, Total _____ THB

Total Budget Planning _____ Year (s)

(Please show the budget details in specified unit cost according to the following table)

(Red characters are example information for expense details)

Description	1 st Year		2 nd Year		3 rd Year		Total Period (THB)
	Period 1	Period 2	Period 1	Period 2	Period 1	Period 2	
1. Honorarium							
1.1 Prof. xxxxx (xx THB/month)							
1.2 Assoc.Prof. xxxx (xx THB/month)							
1.3 Assist.Prof. xxxx (xx THB/month)							
Sub-total							
2. Salary of research assistant							
2.1 Research Assistant Salary 1 person (Master Degree)							
2.2 Research Assistant Salary 1 person (Bachelor Degree)							
Sub-total							
3. Operation Cost							
3.1 International collaboration in China - Airfare / round trip (XX THB/person * XX person) - Allowance (XX THB/person * XX person) - Accommodation (XX THB/person * XX person)							
3.2 Field trip (XX person/trip. X day/trip) - Car rental (XX THB/trip * XX day/trip) - Allowance (XX THB/person * XX person) - Accommodation (XX THB/person * XX person)							
Sub-total							
4. Material Cost							
4.1 Laboratory - Chemical for - Office Supplies (xx THB/month)							
Sub-total							
Total (1-4)							
5. Equipment * (not exceeding 20% of total budget)							
Sub-total							
6. International Travel (not exceeding 20% of total budget)							
Sub-total							
7. Research Administrator Fee (10% of total budget 1-4)							
Sub-total							
Total (5-7)							
Total per period (6 month) (1-7)							
Total per annum							

* If you have equipment to purchase in this project, please make a remark for equipment details or justification.



10. Reference

